

Weston Package Phase 1
Major Scheme Business Case

Appendix 4.7

4ps Project Assessment Spreadsheets



West of England Partnership

Bath & North East
Somerset Council



North
Somerset
Council

South Gloucestershire
Council



South West RDA

4ps Project Assessment Spreadsheet - Version 9.0

Programme/Project Details

Programme/project name or title	Weston Package Phase 1 Preferred Scheme
Programme/project description	A package of schemes in Weston-super-Mare including improvements to M5 Junction 21, Worle station facilities, bus priority and services, the A370 Gateway, the Cross Airfield Link and Airfield Bridge Link.
Programme/project type	Package of highway and public transport improvements.
For programmes only, list name of supporting projects	M5 Junction 21 Worle Station, Elham Way bus lane, Queensway bus link. A370 Gateway and Drive Road roundabout. Cross Airfield Link, Airfield Bridge Link.
If a project, provide, where applicable, the name of the overarching programme	Joint Local Transport Plan [JLTP]
Local Authority name	North Somerset Council
Total (whole life) costs of the programme/project to be reviewed	£69.5m
Proposed contract/service length (yrs)	6 years
Proposed procurement arrangements (e.g. conventional/PFI/PPP/strategic partnership)	Conventional
Expected Gate (0,1,2,3,4,5)	0
Gateway review requested for week commencing (6-8 weeks notice is required)	tba
Expected date of next 4ps Gateway Review	tba
Date of first issue of PAS	14 April 2009
Date of current update/version number	14 April 2009

Project Owner

Name	? March 2009
Job title	Head of Transport Policy and Programmes
Postal address	North Somerset Council, Somerset House, Oxford St, Weston-super-Mare BS23
Telephone no.	01934 426 498
Mobile no.	
E-mail address	colin.medus@n-somerset.gov.uk

Programme/Project Director

Name	Frank Cox
Job title	Transport Development, Safety and New Works Manager
Postal address	North Somerset Council, Somerset House, Oxford St, Weston-super-Mare BS23
Telephone no.	01934 426 784
Mobile no.	
E-mail address	frank.cox@n-somerset.gov.uk

Programme/Project Manager

Name	Steve Thorne
Job title	Senior Transport Policy Officer
Postal address	North Somerset Council, Somerset House, Oxford St, Weston-super-Mare BS23
Telephone no.	01934 426 920
Mobile no.	
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Data Protection Act 1998

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Risk Assessment

	Maximum Score	Allocated Score
Strategic Context	15	8
Business Impact	73	55
Delivery Capacity	43	18
Technical Factors	68	22
Total	199	103

Risk assessed as:

High

Strategic Context

Stakeholder Involvement

What is the complexity of stakeholder involvement?

Small number of stakeholders

Wide range of stakeholders

Stakeholders still to be identified

Comments

Key stakeholders comprise the 4 JLTP unitary authorities, the Highways Agency, Network Rail, First Great Western, First Avon & Somerset, ACL Travel and 2 developers.

External Drivers

To what extent is the project dependent on and connected to other projects and wider organisational changes?

Stand alone project

Supports another authority initiative

Dependent another authority initiative

Supports cross-cutting initiative

Dependent on cross-cutting initiative

Legislative requirement

Comments

Supports the delivery of the JLTP, the draft Regional Spatial Strategy and the North Somerset Local Development Framework.

Local Public Service Agreement

To what extent is the project linked to a Local Public Service Agreement target?

Not linked

Important

Essential

Comments

Contributes to the targets in the JLTP, LAA and MAA.

Business Impact

Potential Benefits

What is the total value of the anticipated business benefit that the project will deliver? (Advice on calculating business benefit is available in the Treasury Green Book)

- Less than £1 million
- £1 million to £5 million
- £5 million to £10 million
- £10 million to £50 million
- £50 million to £100 million
- More than £100 million

Comments

Results of the cost-benefit analysis are described in Section 3 of the business case. PVB £108.69m

Costs

What is the whole life cost of the project, including all bought in and inhouse costs? (Advice on calculating whole life cost is available in the Treasury Green Book)

- Less than £1 million
- £1 million to £5 million
- £5 million to £10 million
- £10 million to £50 million
- £50 million to £100 million
- More than £100 million

Comments

Details of programme costs are described in Section 6 of the business case. - ASC is £71.89m

Staff Affected

Number of people affected within organisation

- Less than 10 staff
- 10 to 25 staff
- 26 to 50 staff
- 51 to 100 staff
- 101 to 250 staff
- Over 250 staff
- Entire organisation

Comments

Business Process Change

What impact will the project have on the organisation's business processes both during its development and after implementation? (Select all that are applicable)

- Not significant
- New business process
- Significant re-training
- Significant organisational restructuring
- Significant staff & equipment move
- Transfer of staff / outsourcing

Comments

Further details in Section 4 of the business case.

Impact on Service Users

What will the impact of the project be on service users?

- Internal impact only
- Some changes to an existing service
- Major changes to an existing service
- New service

Comments

Complexity of Contractual Arrangements

How complex are the contractual arrangements?

- Single supplier
- Multiple suppliers with prime contractor
- Multiple suppliers, no prime contractor

Comments

Further details in Section 5 of the business case.

Impact on Organisation

What will the project's impact on the organisation be?

- Single service area
- Multiple service areas
- Corporate

Comments

Affects one directorate.

Delivery Capacity

Authority Type

What is the type of authority conducting the project (County Councils, Big Metropolitan Authorities, London Boroughs, Unitary Authorities and Districts are likely to have different risk profiles)

- County Council
- Metropolitan Authority
- London Borough
- Unitary Authority
- District Authority
- Other

Comments

Comprehensive Performance Assessment

What is your council's Comprehensive Performance Assessment rating? (if n/a record as fair)

- Excellent
- Good
- Fair
- Weak
- Poor
- Not applicable

Comments

North Somerset Council 'is improving strongly and demonstrating a 3 star overall performance' (CPA 2008 assessment); 'good' has been entered.

Team Experience

What is the allocated project team's experience of successful delivery of this type of programme/project?

- Experienced team
- Team with some experience
- Team with limited experience

Comments

Team Resource

Has the authority allocated adequate resource to the project yet?

- Fully resourced
- Most key posts filled
- Posts to be allocated

Comments

Supplier Resource

Has the supplier allocated the agreed resource to the project?

- Supplier not involved at this stage
- Fully resourced
- Most key posts filled
- Posts to be allocated

Comments

Technical Factors

Innovative Approach

To what extent does the programme/project depend upon the implementation of an innovative solution to meet the business requirement?

- Proven solution, proven application
- Proven solution, new application
- New solution, proven application
- Unproven approach

Comments

IT Related Criteria

Scope of IT Services and Supply

Which of these activities will be undertaken by the IT supplier? *(Select all that are applicable)*

- Not applicable
- Deliver infrastructure
- Packaged software
- Bespoke application
- Packaged software & some bespoke work

Comments

IT Integration Issues

To what extent will the project need to develop interfaces to existing IT systems and processes?

- Not applicable
- Standalone - no integration
- Data migration
- Some links to legacy systems
- Extensive links to legacy systems

Comments

Construction Related Criteria

Scope of Construction Elements

What do the property and construction elements of the programme/project involve? *(Select all that are applicable)*

- Not applicable
- Acquiring/disposing of assets (including lease renewal)
- Acquisition of services including managed workspace
- Acquiring assets involving construction
- Construction procurement eg, Design & Build

Comments

Nature of Construction

What is the nature of the construction? *(Select all that are applicable)*

- Not applicable
- New construction
- Extension
- Refurbishment

Comments

Site Occupation

What will the status of the occupation of the site be during the project?

- Not applicable
- Unoccupied site
- Occupied site but segregated
- Involves phased decants
- Occupied and remaining in use
- Occupied, in use and open to the public

Comments

Empty comment box for Site Occupation.

Type of Facility

What are the features of the facility that impacts on its complexity?

- Not applicable
- New or existing facility, standard construction
- New or existing facility, non-standard construction
- Facilities with planning or heritage sensitivities

Comments

Empty comment box for Type of Facility.

Site Constraints

Are there any constraints that will affect the site development? *(Select all that are applicable)*

- Not applicable
- Limited site knowledge
- Site access
- Environmental issues
- Location

Comments

Empty comment box for Site Constraints.

Scoring

	Max. Score	Allocated Score
Strategic Context		
Stakeholder Involvement	6	4
External Drivers	6	2
Local Public Service Agreement	3	2
Subtotal	15	8
Business Impact		
Potential Benefits	18	18
Costs	18	15
Staff Affected	7	2
Business Process Change	15	9
Impact on Service Users	6	6
Complexity of Contractual Arrangements	3	3
Impact on Organisation	6	2
Subtotal	73	55
Delivery Capacity		
Authority Type	10	3
Comprehensive Performance Assessment	18	6
Team Experience	6	3
Team Resource	6	6
Supplier Resource	3	0
Subtotal	43	18
Technical Factors		
Innovative Approach	8	2
IT Related Criteria		
Scope of IT Services and Supply	4	0
IT Integration Issues	4	0
Construction Related Criteria		
Scope of Construction Elements	16	4
Nature of Construction	12	6
Site Occupation	10	4
Type of Facility	6	2
Site Constraints	8	4
Subtotal	68	22
Total Project Score	199	103

Risk assessed as:

High

Risk Thresholds for Projects

High	70
Medium	60
Low	50
Routine	Less than 50

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Programme/Project Details

Programme/project name or title	Weston Package Phase 1 Low Cost Option
Programme/project description	A package of schemes in Weston-super-Mare including improvements to M5 Junction 21, Worle station facilities, bus priority and services and the A370 Gateway.
Programme/project type	Package of highway and public transport improvements.
For programmes only, list name of supporting projects	M5 Junction 21 Worle Station, Elham Way bus lane, Queensway bus link. A370 Gateway and Drive Road roundabout.
If a project, provide, where applicable, the name of the overarching programme	Joint Local Transport Plan [JLTP]
Local Authority name	North Somerset Council
Total (whole life) costs of the programme/project to be reviewed	£19.3m
Proposed contract/service length (yrs)	5 years
Proposed procurement arrangements (e.g. conventional/PFI/PPP/strategic partnership)	Conventional
Expected Gate (0,1,2,3,4,5)	0
Gateway review requested for week commencing (6-8 weeks notice is required)	tba
Expected date of next 4ps Gateway Review	tba
Date of first issue of PAS	14 April 2009
Date of current update/version number	14 April 2009

Project Owner

Name	Colin Medus
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Postal address	North Somerset Council, Somerset House, Oxford St, Weston-super-Mare BS23
Telephone no.	01934 426 498
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Risk Assessment

	Maximum Score	Allocated Score
Strategic Context	15	6
Business Impact	73	42
Delivery Capacity	43	18
Technical Factors	68	22
Total	199	88

Risk assessed as:

High

Strategic Context

Stakeholder Involvement

What is the complexity of stakeholder involvement?

- Small number of stakeholders
- Wide range of stakeholders
- Stakeholders still to be identified

Comments

Key stakeholders comprise the 4 JLTP unitary authorities, the Highways Agency, Network Rail, First Great Western, First Avon & Somerset, ACL Travel.

External Drivers

To what extent is the project dependent on and connected to other projects and wider organisational changes?

- Stand alone project
- Supports another authority initiative
- Dependent another authority initiative
- Supports cross-cutting initiative
- Dependent on cross-cutting initiative
- Legislative requirement

Comments

Supports the delivery of the JLTP, the draft Regional Spatial Strategy and the North Somerset Local Development Framework.

Local Public Service Agreement

To what extent is the project linked to a Local Public Service Agreement target?

- Not linked
- Important
- Essential

Comments

Contributes to the targets in the JLTP, LAA and MAA.

Business Impact

Potential Benefits

What is the total value of the anticipated business benefit that the project will deliver? (Advice on calculating business benefit is available in the Treasury Green Book)

- Less than £1 million
- £1 million to £5 million
- £5 million to £10 million
- £10 million to £50 million
- £50 million to £100 million
- More than £100 million

Comments

Results of the cost-benefit analysis are described in Section 3 of the business case. PVB £38.38m

Costs

What is the whole life cost of the project, including all bought in and inhouse costs? (Advice on calculating whole life cost is available in the Treasury Green Book)

- Less than £1 million
- £1 million to £5 million
- £5 million to £10 million
- £10 million to £50 million
- £50 million to £100 million
- More than £100 million

Comments

Details of programme costs are described in Section 6 of the business case. - ASC £19.51m

Staff Affected

Number of people affected within organisation

- Less than 10 staff
- 10 to 25 staff
- 26 to 50 staff
- 51 to 100 staff
- 101 to 250 staff
- Over 250 staff
- Entire organisation

Comments

Business Process Change

What impact will the project have on the organisation's business processes both during its development and after implementation? (Select all that are applicable)

- Not significant
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- District Authority
- Other

Comments

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What is your council's Comprehensive Performance Assessment rating? (if n/a record as fair)

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- Fair
- Weak
- Poor
- Not applicable

Comments

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Comments

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- Acquisition of services including managed workspace
- Acquiring assets involving construction
- Construction procurement eg, Design & Build

Comments

Nature of Construction

What is the nature of the construction? *(Select all that are applicable)*

- Not applicable
- New construction
- Extension
- Refurbishment

Comments

Site Occupation

What will the status of the occupation of the site be during the project?

- Not applicable
- Unoccupied site
- Occupied site but segregated
- Involves phased decants
- Occupied and remaining in use
- Occupied, in use and open to the public

Comments

Type of Facility

What are the features of the facility that impacts on its complexity?

- Not applicable
- New or existing facility, standard construction
- New or existing facility, non-standard construction
- Facilities with planning or heritage sensitivities

Comments

Site Constraints

Are there any constraints that will affect the site development? (*Select all that are applicable*)

- Not applicable
- Limited site knowledge
- Site access
- Environmental issues
- Location

Comments

Scoring

	Max. Score	Allocated Score
Strategic Context		
Stakeholder Involvement	6	2
External Drivers	6	2
Local Public Service Agreement	3	2
Subtotal	15	6
Business Impact		
Potential Benefits	18	12
Costs	18	12
Staff Affected	7	2
Business Process Change	15	9
Impact on Service Users	6	2
Complexity of Contractual Arrangements	3	3
Impact on Organisation	6	2
Subtotal	73	42
Delivery Capacity		
Authority Type	10	3
Comprehensive Performance Assessment	18	6
Team Experience	6	3
Team Resource	6	6
Supplier Resource	3	0
Subtotal	43	18
Technical Factors		
Innovative Approach	8	2
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Scope of IT Services and Supply	4	0
IT Integration Issues	4	0
Construction Related Criteria		
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Low	50
Routine	Less than 50